



## Vacation.com Travel Agent Training Payment Form (US)

*This form should be submitted after completing the Online Registration form. Please complete this form in its entirety, and please print legibly. Address any questions to training@vacation-corp.com and put "Travel Agent Training Payment" in the subject line.*

**Please complete the following and fax to (703) 740-4185**

Agency Name \_\_\_\_\_ ARC # \_\_\_\_\_

Student Name \_\_\_\_\_

Payment by:  Check  Credit Card

TRAINING FEES	\$299.00
SHIPPING CHARGE (FLAT FEE)	\$10.00

**TOTAL AMOUNT DUE                      \$309.00**

American Express     MasterCard     Visa     Discover

Credit Card # \_\_\_\_\_

Card Verification No. \_\_\_\_\_ *Last 3 digits on back of your MasterCard/Visa, 4 digits on front of AMEX.*

Expiration Date: Month/Year \_\_\_\_\_

Name on Account \_\_\_\_\_

Billing Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Cardholder Signature \_\_\_\_\_

**Or**

**Make check payable to:**

Vacation.com

1650 King Street, Suite 450

Alexandria, VA 22314

Attn: Accounts Receivable    **(Initial here if paying by check: \_\_\_\_\_)**

**Refund Policy:** Vacation.com will only refund the full \$299 fee if it's in compliance with the policy as follows: Request for refund is only good if the member trainee submit the cancellation request and 1) return the training materials to the Vacation.com Training Dept. within 30 days after the Date of Program Setup, and 2) has taken no more than two online Chapter Tests. Training materials must be returned in excellent condition, or refund will be voided. Any cancellation request received after 30 days is non-refundable. Shipping Charge is non-refundable.

**FOR INTERNAL USE ONLY**

(initial) \_\_\_\_\_ Reg/Pmt Rcvd

(initial) \_\_\_\_\_ Pmt Made